

Waqf Estate Registration Form.

WAQF ESTATE DETAILS

Waqf Classification * : Sunni Shia

Waqf Type * : Select either "Use" or "Fisabi-lillah" or "Allal-Aulad"

Waqf Estate Name * : Specify Waqf Estate Name (without Address)

Scheme of Administration of Waqf Properties : Objective with which Waqf was created or how Waqf should be managed as specified by Waqf ID

Auqaf Register Sr. No.(6 Chars)* : Fill-up as explained in meta data format
IMPORTANT : It will be used in generating Waqf ID

Waqf Registration Date : [dd-mm-yyyy]

Date of Creation of Waqf : Waqf Creation Date preferably in (dd-mm-yyyy)

Gazetted : No Yes

If Yes, Gazette Notification Details : Gazette Serial No, Page No, Published Date if the Waqf is gazetted.

UID is Unique Identification No. allotted under 'Aadhar' Project. Leave it blank if it is not known.

Only one JPEG, JPG,GIF (Max 100KB)

WAQIF DETAILS

Waqif UID-Name : Waqif's Name

Waqif Photo : Upload Photo

Waqif Father/Husband's UID-Name : Waqif Father Name

Address : Waqif's Address without below mentioned fields

Locality/Village : Locality / Village of Waqif

Taluk/Tehsil : Sub - District of Waqif

District/City* : District of Waqif

State/UT * : Waqif's State

These Fields will be inactive (enclosed in the Box) in case user selects 'USE' in Waqf Type.

Waqf Estate/Properties Registration Documents

Submitted

Please enter the name of the Documents/Certificates or their Photocopies attached/submitted.

Specify the Name of the Documents submitted during the Registration process

To Be Submitted

Please enter the name of the Documents/Certificates or their Photocopies to be attached/submitted.

Any Extra/New/Pending Document of the Waqf Estate to be Submitted by the Registrant (Please specify the name of the Documents only)

Remarks (If Any) :

Any Important Information SWB want to keep as a Record not filled above

Submit

Clear

Close

Immovable Waqf Property Details

Waqf ID [Waqf Estate Name] :- XYTTTTTT [abc]

Select from Hectare, Acre, Sq. yard, Sq. Feet etc.

Waqf Type : Select either "Use" or "Fisabi-lillah" or "Allal-Aulad"

Land Type * : Select from Ag. Land, Shop, Plot, Mosque, Graveyard etc.

Property Name * : E-, W-, N-, S-

Property Location/Boundaries : Name of the Property (Distinct name preferably)

Property Specifications : Property Description

Unit of Measurement * : Select Area : Numeric

Select either Encroached, or Under Litigation, or Alienated, Non-Encumbered, or Information Not Available, or Other

Waqf Scheme : Brief description of the intention of waqf

Estimated Value ₹ : Date : [dd-mm-yyyy]

Property Current Status * : Select

Field Survey Number : Survey no. of the Field.

Field Survey Details : Details of the Survey done

Field Survey Date : [dd-mm-yyyy]

Valuation of the Property and also enter the Date of Valuation on a particular date

User can select only one option either Rural or Urban

Select Property - Rural / Urban : Rural Urban

State/UT : Automatically displayed

Khata No. : Khata No. -

District * : Select District

Khasra / Khewat No. : Khasra No. - / Khewat No. -

Sub-District * : Select Sub-District

Amsom : Amsom. -

Village * : Select Village

Door No./Plot No. : Door No. -

Census 2011 Area Code : Automatically displayed post above selections.

Patta No. : Patta No. -

User can select only one option either Rural or Urban

Select Property - Rural / Urban : Rural Urban

State/UT : Automatically displayed

Ward No./Municipal Area : Ward No. - /Municipal Area. -

District * : Select District

Road No./Road Name : Road No. - /Road Name. -

Sub-District * : Select Sub-District

Lane No./Lane Name : Lane No. - /Lane Name. -

Town * : Select Town

House No./Plot No. : House No. - /Plot No. -

Census 2011 Area Code : Automatically displayed

Nearest Milestone : A recognized milestone near to the

Specify whether property is required to file Annual Return?

Annual Return Filing Required ? : Yes

Other Details/Remarks : Any Important Information SWB want to keep as a Record not filled above.

Save & Next Page

Clear

Close

Add Immovable Survey Details

Page 2 of 3

Waqf ID :- **XY111111 [abc]**

Property ID :- **AG025**

Please Upload Property Photo/Line Boundary :

Property Survey Details

Below fields gets inactive in case User selects 'No'

Survey Done : No Yes

Survey by Commissioner / SWB appointed Site Inspector

Survey Date : [dd-mm-yyyy]

Date of Survey, when done

Survey Inspector Name :

Recommendations by Survey Inspector :

Save & Next Page

Clear

Add Immovable Survey Details

Page 3 of 3

Waqf ID :- **XY111111 [abc]**

Property ID :- **AG025**

Survey ID :- **AG025-1**

Only PDF; Maximum 5 Reports can be uploaded

Please Upload Survey Report

Not displayed in case user selects 'No' from survey done

Add Movable Waqf Property Details

Page 1 of 3

WAQF ID :- **XY111111 [abc]**

Waqf Registration Number :- 111111

Waqf Registration Date :- 15 - 11 - 1972

Waqf Estate Name :- abc

Waqf Classification :- **Sunni**

Waqf Type :-

Waqf Scheme :-

Property Details

Nature of Property/ Investment * :

Expiry / Maturity Date of Movable Property

Expiry Date (If any) :  [dd-mm-yyyy]

Property Assessment * :

Property Name * :

Reference Number :

Property Location * :

Valuation of Property on a particular date

Estimated Value ₹ :

Date of Valuation :  [dd-mm-yyyy]

Others Details (If Any) :

Remarks :

Save & Next Page

Clear

Close

Add Movable Survey Details

Page 2 of 3

Waqf ID :- XY111111 [abc]

Property ID :- FD015

Please Upload Property Photo :

Upload Photo

Only JPEG, JPG, GIF [Max 500 KB]; Maximum 5 photos can be uploaded

Below fields gets inactive in case User selects 'No'

Survey Done : No Yes

Survey Date : [dd-mm-yyyy]

Survey Inspector Name :

Name of the Person who has done the survey

Recommendations by Survey Inspector :

Details of the survey

Save & Next Page

Clear

Movable Survey Details

Page 3 of 3

Waqf ID :- XY111111 [abc]

Property ID :- FD015

Survey ID :- FD015-1

Please Upload Survey Report

Upload File

Only PDF; Maximum 5 Reports can be uploaded

Not displayed in case user selects No from Survey Done above

Close

Waqf Property Management Details

Waqf ID [Waqf Estate Name]:- XY030001 [IDGAH]

Sl No	Property ID	Property Name	Property Managed By	Back
1	AG002	AGRICULTURAL LAND	Select <input type="button" value="v"/>	Submit
2	IG001	IDGAH	Select <input type="button" value="v"/>	Submit

User select either of the option: Mutawalli, Waqf Borard, Management Committee or Administrator

Select
Mutawalli
Management Committee
Waqf Board
Administrator

Waqf Property Management Details

User select either of the option: Mutawalli, Waqf Borard, Management Committee or Administrator

Waqf ID [Waqf Estate Name]:- XY111111 [abc]

Property ID : AG002

Property Name : jdfskj

Property Managed By : Mutawalli

Property Managed From * : [dd-mm-yyyy]

Property Managed To : [dd-mm-yyyy]

Period on which Property is managed by Mutawalli

List of Mutawallis described earlier on this Waqf will pop-up. Details like Mutawalli Name, Father/Husband's Name and Address will be displayed for selecting the Mutawalli of this Property.

[List all Mutawallis' related to this Waqf Estate](#)

Mutawalli Details

UID-Name * : Name of the Mutawalli

Father/Husband UID-Name * : Mutawalli's Father / Husband Name

Address : Mutawalli's Address without below mentioned fields

Village/Locality : Mutawalli's Village / Locality

Tehsil / Taluk : Mutawalli's Tehsil / Taluk

District/City * : Mutawalli's District / City

State/UT * : Mutawalli's State / UT

Contact Number : Mutawalli's Phone / Mobile Number

Only one JPEG, JPG, GIF [Max 100 KB] is allowed

Upload Photo : Mutawalli's Photo upload

Upload

Successor UID-Name : Mutawalli's Successor name in case he is declared

Submit

Clear

Close

Waqf Property Management Details

Waqf ID [Waqf Estate Name]:- XY111111 [abc]

Property ID : AG003

Property Name : fdgdfg

Property Managed By: Management Committee

Property Managed From * : [dd-mm-yyyy]

Property Managed To : [dd-mm-yyyy]

Period on which Property is managed by Management Committee

List of Management Committee described earlier on this Waqf will pop-up. Details like Management Committee File No., President Name and Secretary Name will be displayed for selecting the Management Committee of this Property.

[List all Management Committees' related to this Waqf Estate](#)

Management Committee Details

File Number * : SWB File No. of the approval of Management Committee

Period of Management Committee

File Approval Date * : [dd-mm-yyyy]

MC Expiry Date * : (dd-mm-yyyy)

Only one JPEG, JPG, GIF [Max 100 KB]

Designation	UID-Name *	Address *	Contact No.	Photo
President	<input type="text"/> - President Name	<input type="text"/> President Address	<input type="text"/> President Phone No.	<input type="button" value="Upload"/>
Secretary	<input type="text"/> - Secretary Name	<input type="text"/> Secretary Address	<input type="text"/> Secretary Phone No.	<input type="button" value="Upload"/>

Waqf Property Management Details

Waqf ID :- XY111111 [abc]

Property ID :- AG003

Management ID :- 2

File Name ewrwe32432

Duration of Management Committee 02-07-2012 TO 26-07-2012

Designation	UID-Name *	Address *	Contact No.	Photo
Member	<input type="text"/> - Member Name	<input type="text"/> Member Address	<input type="text"/> Member Phone No.	<input type="button" value="Upload"/>

Waqf Property Management Details

Waqf ID [Waqf Estate Name]:- XY111111 [abc]

Property ID : AG004

Property Name : sdsad

Property Managed By : **Waqf Board**

Property Managed From * : (dd-mm-yyyy)

Property Managed To : (dd-mm-yyyy)

Period on which Property is managed by Waqf Board

Submit

Clear

Close

Waqf Property Management Details

Waqf ID [Waqf Estate Name]:- XY111111 [abc]

Property ID : AG003

Property Name : fdgdfg

Property Managed By : **Administrator**

Property Managed From * : [dd-mm-yyyy]

Property Managed To : [dd-mm-yyyy]

Period on which Property is managed by Administrator

List of Administrators described earlier on this Waqf will pop-up. Details like Administrators Name, Father/Husband's Name and Address will be displayed for selecting the Administrators of this Property.

[List all Administrator related to this Waqf Estate](#)

Administrator Details

UID-Name * : Name of the Administrator's

Father/Husband UID-Name : Administrator's Father / Husband Name

Address : Administrator's Address without below mentioned fields

Village/Locality : Administrator's Village / Locality

Tehsil / Taluk : Administrator's Tehsil / Taluk

District/City * : Administrator's District / City

State/UT * : Administrator's State / UT

Contact Number : Administrator's Phone / Mobile Number

Upload Photo : Administrator's Photo upload

Upload

Submit

Clear

Close

Only one JPEG, JPG, GIF [Max 100 KB]