

Lease Details

Lease Period From* :	<input type="text" value=""/>	[dd-mm-yyyy]	Period of Lease	Lease Period To* :	<input type="text" value=""/>	[dd-mm-yyyy]
Area Leased Out as per site Plan :	<input type="text" value="175.0"/>	Sq. Feet	The purpose for which Property has been leased out.	Purpose of Lease :	<input type="text" value=""/>	
Earnest Money Deposit (EMD) ₹* :	<input type="text" value="Security Deposit/Donation"/>		EMD/Donation* :	<input type="text" value="Select"/>	↓ Select whether EMD is Refundable or Non Refundable	
Rent of Leased out Property ₹* :	<input type="text" value="Select"/>	<input type="text" value="Property Rent to be given by the Lessee"/>		ase No./Patta No. :	<input type="text" value=""/>	

Lessee/Tenant Details

Select Lessee : Individual Firm

In case user selects 'Individual'

Lessee/Tenant UID-Name* :	<input type="text" value=""/>	Lessee Name	<input type="text" value=""/>				
Date of Birth :	<input type="text" value="Lessee Date of Birth"/>	[dd-mm-yyyy]	Gender* :	<input type="text" value="Select"/>	Select from Male / Female		
Father/Husband UID-Name* :	<input type="text" value=""/>	Lessee Father's Name	<input type="text" value=""/>	Mother UID-Name :	<input type="text" value=""/>	Lessee Mother Name	<input type="text" value=""/>
Address* :	<input type="text" value="Lessee Address"/>			City* :	<input type="text" value="Lessee City"/>		
Pin code* :	<input type="text" value="PIN code"/>			Phone No. :	<input type="text" value="Phone No."/>		
Mobile No :	<input type="text" value="Mobile No."/>			Date of Execution of Lease Deed* :	<input type="text" value=""/>	[dd-mm-yyyy]	

Lessee/Tenant Details

Select Lessee : Individual Firm

In case user selects 'Firm'

Firm Name* :	<input type="text" value="Firm Name"/>	Registration No.:	<input type="text" value="Firm Registration Number"/>			
Registered With:	<input type="text" value="With which Body firm is registered"/>	Registration Date:	<input type="text" value=""/>	[dd-mm-yyyy]		
Address* :	<input type="text" value="Firm Address"/>			City* :	<input type="text" value="City"/>	
Pin code* :	<input type="text" value="Pin code"/>			Phone No. :	<input type="text" value="Phone No."/>	
Mobile No :	<input type="text" value="Mobile No."/>			Date of Execution of Lease Deed* :	<input type="text" value=""/>	[dd-mm-yyyy]

Other Fee Details

Application Fees ₹ :	<input type="text" value="0.00"/>	Arrears (If Any) ₹ :	<input type="text" value="0.00"/>
N.O.C Fees ₹ :	<input type="text" value="0.00"/>	Use & Occupancy Charges ₹ :	<input type="text" value="0.00"/>
Regularization Fees ₹ :	<input type="text" value="0.00"/>	Total ₹ :	<input type="text" value="0.00"/>

Remarks :

Submit Reset Close

Please Upload Leasing Documents Upload File

Close

Lease Rent Payment Details

Rent Period	Rent Period From * :	<input type="text" value=""/>	[dd-mm-yyyy]	Receipt Number * :	<input type="text" value="Rent Receipt No."/>	
	Rent Period To * :	<input type="text" value=""/>	[dd-mm-yyyy]	Date of Receipt * :	<input type="text" value="Receipt Date"/>	[dd-mm-yyyy]
	Rent Amount ₹ :	<input type="text" value="324.0"/>	Monthly	Mode of Payment * :	<input type="text" value="Select"/>	Cash, Cheque Or DD
	Depositor Name :	<input type="text" value="Depositor Name"/>	Cheque / DD Details	Cheque/DD No. :	<input type="text" value=""/>	
	Father's Name :	<input type="text" value="Depositor Father's Name"/>		Cheque/DD Date :	<input type="text" value=""/>	[dd-mm-yyyy]
	Address :	<input type="text" value="Depositor Address"/>	Bank Name :	<input type="text" value=""/>		
	Remarks :	<input type="text" value="Any Important Information SWB want to keep as a Record not filled above."/>				

Submit

Close

Leasing-> Penalty Details

Penalty Levied Penalty Receipt

Penalty Payment

Penalty Imposed by SWB [Amount] ₹ :

Imposed Date : [dd-mm-yyyy]

Reason for Imposed Penalty :

Submit

Reset

Close

Penalty Details : Penalty imposed by SWB on Lessee due to various reasons like late payment / Damage of property etc. As may specified in the lease Agreement. Penalty may not be applicable to every SWB There fore Date in "Penalty levied" & "Penalty Receipt" needs to filled only when it is applicable.

Leasing-> Penalty Details

Penalty Levied Penalty Receipt

Penalty Receipt/Collection

Penalty Receipt No.* :

Penalty Receipt Amount* ₹ :

Penalty Receipt Date* : [dd-mm-yyyy]

Mode of Payment* :

Cheque/DD Date :- [dd-mm-yyyy]

Cheque/DD No. :-

Bank Name :-

Submit

Reset

Close

Penalty Receipt : Penalty Receipt form is the entry of Penalised amount deposited by Lessee user enters the Amount with the Mode of Payment and issue a Receipt.

Final Settlement

Property may be Renewal Or Cancel Lease Renewal Lease Cancellation/Closing

Lease Settlement

Date of Lease settlement Settlement Date * : [dd-mm-yyyy]

Rent Details

Total Rent ₹ :

Total Rent Paid ₹ :

Outstanding Rent ₹ :

Penalty Details

Penalty Levied ₹ :

Penalty Paid ₹ :

Penalty Due ₹ :

EMD Details

Donation/EMD ₹ : Refundable

Due on Lessee ₹ :

Due on SWB ₹ :

Paid Not Paid

Auto matically displayed Actual Amount Paid ₹ : Rounded Off

Mode of Payment * : Cheque/Cash/DD

Cheque/DD No. :

Cheque / DD Details ← Cheque/DD Date : [dd-mm-yyyy]

Bank Name :

Remarks : Any Important Information SWB want to keep as a Record not filled above.

Submit

Close